

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**FRIDAY, SEPTEMBER 29, 2023, 10:00 AM, REGULAR SESSION**  
**UPSHUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Gilmer Civic Center General Lease Agreement/Rules/Regulations; Upshur County Emergency Services District No. 2 Financial Statements and Independent Auditor's Report, September 30, 2022; and, applications for use of Upshur County roads and rights-of-way and permit requests.
3. Discuss and take action to approve a Proclamation declaring October as National Domestic Violence Awareness Month.
4. Discuss and take action to concerning the burn ban for the continued need of the unincorporated areas of the County for protection from outdoor burning.
5. Discuss and take action to approve Fall Dump Days to be held October 28, 2023.
6. Discuss and take action to approve and accept for recording the final plat for the Indian Rock Subdivision.
7. Discuss and take action to make nominations to the Upshur County Appraisal District Board of Directors.
8. Discuss and take action to perform work at the Yamboree grounds the week of October 9, 2023 under the interlocal agreement with the City of Gilmer.
9. Discuss and take action for ALL Departments to run any software or program updates through our contracted IT/Gilmer Computer Tech for expert feedback.
10. Discuss and take action to adopt a policy requiring the Upshur County Road and Bridge Dept. to give any updates concerning wrecks, employee hiring/firing, road work, etc. to all County Commissioners.
11. Discuss and take action to approve using the Building Maintenance Dept. to provide maintenance and services to the Road and Bridge Dept. buildings and related equipment; and, in connection therefore approve transferring the amount of \$10,000 from Road and Bridge Dept. to the Building Maintenance Dept.
12. Discuss and take action to approve changes to the Upshur County Employee Health Benefit Plan as follows: to wit:
  - A). Approve SAGE as the new Third Party Administrator (TPA) for payment of Upshur County Health Insurance claims;
  - B). Approve VERUS Rx as the new pharmaceutical vendor.
13. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
14. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:  
\_\_\_\_\_ Section 551.071 (consultation with attorney(s));  
\_\_\_\_\_ Section 551.072 (deliberation regarding real property);

C   Section 551.0725 (deliberation and discussion of contracts being negotiated);

       Section 551.073 (deliberation about gifts and donations);

       Section 551.074 and 551.0745 (personnel matters);

       Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.
  - B. Consider the purchase, exchange, lease, sale or value of real property in connection with the relocation of County offices during Courthouse renovation or repairs.
  - C. Consideration of contracts being negotiated in connection with the Round XII Courthouse Renovation and the Upshur County Employee Health Benefit Plan.
  - D. Consider personnel matters (appointments, leaves, re-assignments, resignations, retirements, terminations, termination of temporary employee contracts, and contract extensions) including but not limited to, to wit:
    - i) Road & Bridge Department, interview Road and Bridge applicants;
    - ii) Any other personnel matters.
15. Take any action resulting from closed session.
16. Adjourn.

*Todd T* 09/25/2023 6:15 p.m.

Todd Tefteller,  
Upshur County Judge

FILED  
TERRI ROSS  
COUNTY CLERK  
2023 SEP 26 AM 9:15  
UPSHUR COUNTY, TX.  
BY   KR    
DEPUTY